



CITY OF TALLAHASSEE

August 26, 2024

VIA EMAIL: brandysloan@checkbeck.com
ATTN: Brandy Sloan
FL Auto LLC, d/b/a Beck Ford Lincoln
256 Hwy 17 North
Palatka, FL 32177

Re: Extension of Contract No. 5136 - RFP No. 069-21-KM

Ms. Sloan,

This correspondence constitutes formal notice that the Contract referenced above will expire on October 13, 2024. The City of Tallahassee hereby elects to extend the term of the Contract through October 13, 2026. This extension represents the final permissible extension under the Contract.

Please be advised that, according to City records, your certificate of insurance (COI) is not current. Pursuant to the Contract provision, your company is prohibited from providing services to the City without maintaining the requisite insurance coverage for the entirety of the extension period. Please have an up-to-date COI submitted upon receipt of this letter. The COI must list the City of Tallahassee as an additional insured and must reference the Contract number. The updated COI may be submitted using one of the following methods:

- Fax: (850) 891-8177
Email: Cindy.Dickinson@talgov.com
Mail: Treasurer Clerk Office/Contracts Division, 300 S. Adams Street, Mailbox A-31, Tallahassee, FL 32301

To acknowledge your acceptance of this extension, please sign and return this document through AdobeSign. Unless specifically amended, all other terms and conditions of the Contract shall remain in full force and effect. For any questions or further clarification, please contact Keith Milton at Keith.Milton@talgov.com or via telephone at 850-891-8289.

Sincerely,

[Handwritten signature]

Veronica McCrackin
Director for Procurement Services

ACCEPTANCE OF CONTRACT EXTENSION

Name (Typed or Printed) Brandy Sloan
Signature [Handwritten signature]
Date 09/10/2024

Table with 6 columns: CITY HALL, JOHN E. DAILEY (Mayor), CURTIS RICHARDSON (Mayor Pro Tem), JACQUELINE "JACK" PORTER (Commissioner), JEREMY MATLOW (Commissioner), DIANNE WILLIAMS-COX (Commissioner), REESE GOAD (City Manager), AMY M. TOMAN (City Attorney), JAMES O. COOKE, IV (City Treasurer-Clerk), DENNIS R. SUTTON (Inspector General)